

**GPA Europe Ltd Annual General Meeting
Thursday 19 November 2020 @ 12:30pm GMT**

TEAMS

1. Call to Order

The AGM was called to order at 12:43pm by Chairperson, Martin Copp. He welcomed the members present to the Annual General Meeting of GPA Europe Ltd.

The following officers were present:

Chairperson	Martin Copp
Deputy Chairperson	Gary Bowerbank
Treasurer	Martin Mayer
Secretary	Samantha Nicholson

41 voting members of GPA Europe were in attendance when the meeting was called to order by the Chairperson.

2. Apologies and Proxy Votes Received

No proxy votes were received.

Apologies for absence were received from:

Name	Company	Country
Stephen Atkinson	Matrix Chemicals BV	Netherlands

3. Adoption of the Minutes of the 2019 Annual General Meeting

The Minutes of the 2019 AGM were distributed by email before the AGM and were available at the start of the AGM.

Gary Bowerbank proposed that the minutes from the 2019 AGM be accepted as distributed. This was seconded by Sigbjorn Svenes, and as there were no votes against or abstentions, the motion was passed unanimously.

4. GPAE Treasurer's Report

Martin Mayer presented a financial summary for 2019.

- a. **Vote: Adoption of the GPA Europe Ltd Financial Statement for year ending 31 December 2019. The Financial Statement was unanimously accepted. See Attachment 2.**
- b. **Vote: To approve the appointment of Darren Cooper of A. Allen & Son as the Auditors for the 2019 Financial Statement. There were no votes against or abstentions, the motion was passed unanimously.**

5. GPAE Chairperson's Report

Martin Copp presented the Chairperson's report for the past year. See Attachment 1.

6. Election of the Management Committee for 2020 to 2021

c. **Vote: To accept the Office Bearers nominated and recommended by the Management Committee for 2020 to 2021**

Chairperson:	Gary Bowerbank (Shell Global Solutions)
Deputy Chairperson:	Myrian Schenk (TechnipFMC)
Secretary:	Samantha Nicholson (Fluor Ltd)
Treasurer:	Martin Mayer (McDermott)

There were no votes against or abstentions, the motion was passed unanimously.

d. **Vote: To accept the nomination and recommendations of the Management Committee with regards to the Management Committee members for 2020 to 2021**

For the year 2021, the nominations for the GPA Europe Ltd. Management Committee are:

Having served four years as members of the Management Committee the following members are due for Re-election and have indicated willingness to continue the Committee:

- Martin Mayer
- Steve O'Donnell
- Sulaiman Syed

The Management Committee has been advised that the following people will be resigning their role as Management Committee members, with the following replacements:

- Peter Martin of Johnson Matthey is resigning and will be replaced by Paul Hudson of Johnson Matthey
- Lorraine Fitzwater of Petrofac Engineering Ltd is resigning and will be replaced by Javier Alfonzo of Petrofac Engineering Ltd
- Bart Beukels of UOP is resigning and will be replaced by Howard Secker of UOP

Other Members Resigning:

The Management Committee has been advised that the following people will be resigning their role as Management Committee members, with no replacement proposed:

- Dave Linnett of D T Linnett Consultancy

The Management Committee thanks each of these gentlemen for their longstanding commitment to GPA Europe and their continuing support.

Subject to Elections and Resignations as above, the following members will make up the GPA Europe Ltd Management Committee for 2020 to 2021. Those indicated in Bold are also Directors of GPA Europe Ltd.

Name	Company	Country
Javier Alfonzo	Petrofac Engineering Ltd	UK
Manuela Arriata	Axens	France
Christian Bladanet	TechnipFMC	France
Gary Bowerbank	Shell Global Solutions	Netherlands
Martin Copp	Parker Hannifin - PECO	UK
Sandy Dunlop	Dunlop Administrators	UK
Adrian Finn	Costain	UK



Jason Frost	Aker Solutions	UK
Fiona George	WorleyParsons (Advisian)	UK
Claire Haycock	Sulzer	UK
Paul Hudson	Johnson Matthey	UK
Peter Hunt	ABB	UK
Steven Langley	Schlumberger	UK
Martin Mayer	McDermott	UK
Samantha Nicholson	Fluor Ltd	UK
Steve O'Donnell	Oil and Gas Systems Ltd	UK
Matt Park	Bechtel Ltd	UK
Gauthier Perdu	TechnipFMC	France
Myrian Schenk	TechnipFMC	UK
Sigbjørn Svenes	Equinor	Norway
Sulaiman Syed	BP	UK
Keith Thomas	Consultant	Germany
Gerald Vorberg	BASF SE	Germany
Phil Walsh	McDermott	UK
Claire Weiss	Total	France
Tony Wimpenny	Orbital Gas Solutions	UK

Ex-Officio Members of the Management Committee:

Technical Committee Chairperson: Christian Bladanet (TechnipFMC)
In Brief Editor: Claire Haycock (Sulzer)

Young Professional Sub-Committee will be represented by a member of the sub-committee on a rotating basis.

The Management Committee of GPA Europe Ltd. meets four times a year and is charged with supporting the Board of GPA Europe Ltd in managing the activities of the organisation.

All the above nominations were unanimously accepted.

7. Honorary GPA Europe Membership

GPA Europe would like to offer Honorary Membership to the following retired Management Committee members who have given a lot to GPA Europe: Nick Amott, Lorraine Fitzwater, and Justin Hearn.

All the above nominations were unanimously accepted.

8. Discussion of items raised by Members in advance

None

9. Any Other Business

None



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10. Adjournment

The meeting was formally adjourned by the 2020/2021 Chairperson, Gary Bowerbank, at 2:09pm.

Attachments:

1. Chairperson's Report
2. Financial Statement 2019

Attachment 1

GPA Europe Chairperson's Annual Report – 2020

Ladies and Gentlemen, friends and colleagues, welcome to the 2020 Annual General Meeting of GPA Europe Ltd.

As is traditional, the Chairpersons report provides a summary of what happened in the current year. So here we go.

We started the year being co-hosts of the GPA GCC Chapter 28th Annual Technical Conference and Workshops. This event took place in Kuwait and...Oh wait. Something happened and it didn't go ahead.

We followed this up with the 2020 Spring Conference in Paris, co-Hosted by Total in their Paris Headquarters. This was attended by...Zero attendees.

I suppose I could finish my report there as due to COVID-19; we were not able to hold any of our normal events. However, to end my report there would not do justice to the hard work that the Management Committee and members of GPA Europe have put in over 2020, mostly in their own time.

So, what did we achieve?

It took some time for us to respond to the global pandemic, but when we did, I believe, and I'd like to think our members also agree that we did so in an extremely effective manner.

We launched a series of Webinars, the first time that we've ever done this. Thanks must go to the TechComm and Helen for organising this and getting the IT in place to allow these to happen.

The first event was a Panel session with a topic of "What will COVID-19 mean for our industry now and in the next 18 months?". Whilst we did have a couple of teething issues with our Moderator not being able to join into the call until the 11th hour and 59th minute, the feedback we've received from everyone has been very positive.

We had 4 panellists, Gerd Modes and Jay Habayeb both from BASF, Graham Mason of Fluor and Keiren Lake from Siemens. The panellists all gave extremely interesting insights into how the industry and world could change in the aftermath of COVID. The panel session was Moderated by Sumedha Sharma from Hydrocarbon Processing who did an excellent job. We had 129 registrations for this event and 95 attended on the day.

We followed up the panel session a couple of weeks later with the first virtual Young Professional Session. This was on the topic of Carbon Capture, Utilisation and Storage with Dr. Nejat Rahmanian from the University of Bradford and Professor Christopher Rayner from University of Leeds presenting the topics. We had 140 YP's registered for this event and 126 attended. Given the recent UK Government announcement on the energy strategy that the UK will follow, the coverage of engineering solutions to combat climate change, CO₂ separation processes and Bioenergy with CCS were extremely relevant.

2 weeks further on and the next Webinar on Green Energy and Energy Transition was presented by Adam Jones from Costain and Marine Juge from ENGIE. This again covered a CCS topic and Biogas energy project. The topic is obviously something that our membership has great interest in as 145 people registered and 129 attended.

In addition to the technical program that has been delivered today, there are an additional 4 dates already released with 476 registrations already received.

Even though there is a light on the horizon with the very promising Vaccine news, the TechComm has already committed to organising another 4 dates in March, April and May of 2021. No decision about a 2021 conference has yet been made and we're sure that you'll understand that these decisions cannot be made in the current climate. I'd personally like to think that there is a possibility that a physical conference could happen in late 2021

but obviously this decision can only be made when there is more certainty in the World about COVID being under control.

As you can see however from the numbers of people who have participated in the Webinars so far, it's fair to say that member participation in our events in 2020 has been high than have attended our physical conferences at least in the last 10 years but probably also in the entire history of GPA Europe.

Personally, I'd like to think that in the future we'll continue to run online Webinars, in addition to physical conferences so that GPA Europe continues to provide even more value to our member companies.

I'd like to remind you all that all of the Webinars are recorded and are available in the members area of the Website for you to view. So far, they've been viewed 67 times.

Speaking of the website.

We also launched our new website. We were able to do this based upon the boost to the GPA Europe accounts as a result of the successful Amsterdam 2019 conference. I'm sure you will all agree that the new website is a major improvement on our old one with better features and significantly improved search functionality. A huge thank you to the website team that worked on this.

One of the areas that GPA Europe has been working hard on over the last 12 months is the Key Strategic Initiatives that are part of the GPA Europe Vision, Goal and Strategy that we presented at last year's AGM.

In the Vision, Goal and Strategy, we highlighted 4 Key Strategic Initiatives that would drive GPA Europe forward. These are:

- Develop a Value Proposition tool adaptable to all members
- Develop a targeted marketing strategy and support with relevant tools
- Develop a plan to address future energy/ gas markets
- Develop a training strategy to address members development needs

Following the call at the 2019 AGM for members to volunteer for these teams, we had 17 people volunteer to work on these initiatives. There have been more than 35 separate meetings amongst the teams over the last 12 months.

Roadmaps have been created and actions started to be implemented. There is a full report out of this occurring later so I'll not go into the details here but I would like to thank, on behalf of all GPA members, the members of these teams for the drive and energy that they've imparted into this exercise. This has all been done in their own private time and will result in huge benefits for GPA Europe membership moving forward. We're always looking for more member involvement so if you feel that you can contribute to these teams in the future, please don't hesitate to reach out to Helen.

So, to summarise...

GPA Europe, like every other business, organisation and person has had a tough year in 2020 as a result of COVID-19.

Financially we've taken a hit as a result of not being able to host the Spring conference in Paris. Having said this, we're still in a reasonably strong financial position.

I believe that we've had higher engagement from our membership through our webinars and also in volunteer activity for the Key Strategic Initiatives than we've had during my 15-year involvement in GPA Europe.

Whilst it took some time, we did respond effectively to the Global Pandemic to provide members with value for the membership fee paid.



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I believe our clear Vision, Goal and Strategy that in place will allow GPA Europe to move from strength to strength and also to respond effectively to our memberships and the industries changing needs. This combined with actioning the KSI's will ensure that GPA Europe is in a strong position to remain one of the best resources for Shaping the Future of Sustainable Energy by Facilitating Innovation, Knowledge Sharing and Collaboration. That last sentence came straight from the Vision statement in our Vision, Goal and Strategy.

I'd like to finish of this report with several thank you's.

Today is my final day as Chairperson of GPA Europe and I'll be handing over this privilege to Gary Bowerbank of Shell Global Solutions.

I'm not going to thank everyone by name as this would take too long, but I am going to collectively thank the Officers and ManComm of GPA Europe. Without these people volunteering their time and passion, GPA Europe would not exist to provide GPA Europe members with the excellent technical conferences, papers, and resources that I believe we deliver. Thank you ManComm.

I'd also like to thank GPA Europe member companies for their continued support. Without this support, our association would not exist. If there was no GPA Europe, the Energy and Gas market would lose a valuable source of innovation and knowledge that it will surely need given the challenges with the changes that will occur in these markets over the coming years. Now more than ever, the World is going to need expertise in delivering technical solutions for gas processing and energy production whether that's, Natural Gas, Hydrogen, Ammonia. We know that companies will come under increasing pressure to cut costs but where else are companies going to get the wealth of knowledge, experience, networking etc. that GPA Europe provides for only £700 or €805 per year for the highest level of membership.

And finally, it's been an honour and privilege to serve as Chairperson of GPA Europe. Thank you.

Martin Copp

GPA Europe Chairperson



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Attachment 2

Financial Statement – 2019 Year ended 31st December 2019 GPA Europe Limited

REPORT OF THE ACCOUNTANTS

A. Allen & Son Limited

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies

The financial statements set out for the year ended 31st December 2019 have been prepared from the accounting records and information and explanations supplied by GPA Europe Limited.

On behalf of the GPA Europe Limited Board

**Martin Mayer
Director and Treasurer of GPA Europe Ltd**



Income and Expenditure Account

	2019	2018
	£	£
Turnover	234,669	176,052
Cost of Sales	121,215	113,914
Gross Surplus	113,454	62,138
Admin Expenses	80,788	79,615
Operating (Loss)/Surplus	32,666	-17,477
Interest Received	1,260	522
(Loss)/Surplus for the Year	33,926	-16,955

Income and Expenditure Summary

Subscriptions		£49,356
Debtors (2020 conference costs paid in 2019)		£410
Creditors (2020 subscriptions paid in 2019, Income received in 2019 for 2020 conferences)		£12,206
Conferences		
Kuwait GPA-GCC Conference	Costs	£242
	Income	£4,220
Amsterdam Young Professional Training Day	Costs	£9,345
	Income	
Amsterdam Spring Conference	Costs	£71,182
	Income	£136,746
London Autumn Conference & AGM	Costs	£35,433
	Income	£36,565
GPA Office		£62,510
Publicity (In Brief + Website)		£22,679
Sundry costs		£6,379



Balance Sheet

	2019	2018
	£	£
FIXED ASSETS (Intangible)	13,365	-
CURRENT ASSETS		
Stock	1,537	1,277
Debtors	410	2,670
Cash at Bank and in Hand	132,437	111,959
	134,384	115,906
CREDITORS		
Amounts falling due within one year	12,206	14,289
NET CURRENT ASSETS	122,178	101,617
RESERVES		
Balance brought forward	101,617	118,572
(Loss) / surplus for the year	33,926	-16,955
Balance carried forward	135,543	101,617

Balance and Surplus



